

Privacy Policy for the Processing of Personal Data within the Framework of SIIP (SIIP-In)

For what purposes should personal data be processed?

For the implementation of the Saxon International Internship Program (SIIP), personal data is collected as part of the processes of reviewing applications, preparing application documents for prioritized companies, disbursing grants, the mandatory transfer of data to funding providers as proof of proper use of funds, carrying out the mobility in Saxony, as well as maintaining contact with participants during the program and after their stay. The personal data is used to enable a selection process with prioritized companies, to disburse funding, and to provide the best possible support to program participants on site in Saxony.

The data is collected during the application process for the program via the applicant management software "Mobility Online" by SOP and serves the purposes mentioned above.

Who is responsible for data processing and whom can affected individuals contact?

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Der Datenschutzbeauftragte
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On what legal basis is the processing of personal data carried out?

The legal basis for data processing for the purposes mentioned above is Article 6(1)(a) GDPR and Article 9(2)(a) GDPR, i.e., consent.

When data is transferred to EU institutions, this is done in accordance with Regulation (EU) No. 2018/1725. The data will be processed exclusively in connection with the implementation and monitoring of the agreement by Leonardo-Sachsen and the SMWK, without prejudice to the possibility of transferring the data to bodies responsible for inspection and audit under EU law (European Court of Auditors and European Anti-Fraud Office, OLAF).

On the basis of § 93a(1) of the German Fiscal Code (AO), TU Dresden is obliged to report the family name, first name, date of birth, address, and identification number (tax ID) pursuant to § 139b AO, as well as the type, reason, amount, time, and target bank account of the scholarship payment to the competent tax office.

Which personal data are processed?

During the application process, a number of personal data are collected. Below, the reasons and legal bases are explained.

Explanation of the Purpose of Data Collection by Leonardo-Sachsen:

- Personal information is collected for unambiguous identification, verification of university affiliation, contacting applicants, and determining special needs in preparation for the stay.
- Email addresses are used not only for communication during the mobility but also for sharing relevant information as part of the SIIP Alumni Program after the mobility has ended.
- Information about current studies is collected to verify university affiliation.
- Language proficiency information and uploading proof of language skills serve to verify the "upper intermediate level of English" criterion for eligibility.
- The requested document "Transcript of Records" serves as proof of academic achievements.
- Certificate of enrollment serves as proof of the specified university affiliation with NTUST and the semester/year of enrollment.
- The requested document "copy of passport" is used as the basis for applying for a tax number and ZAV consent.
- The requested documents "CV" and evidence of prior experience in the field stated in the CV (e.g., internship certificates) provide companies with a basis for deciding whether to invite applicants for an interview.
- Leonardo-Sachsen supports the application process for the ZAV consent and for a tax identification number. For this, additional documents such as a copy of the passport are required.

Leonardo-Sachsen is responsible for the matching process between applicants and Saxon companies and institutions. All relevant information about academic achievements, prior experience, and relevant documents are disclosed to the host institutions for this purpose. This is a prerequisite for participation in the program.

At the end of the completed stay in Saxony, a survey is conducted for the purpose of evaluating the international mobility and the support provided by Leonardo-Sachsen and the Saxon Liaison Office Taiwan.

How long are the data stored?

Data collection by Leonardo-Sachsen is conducted on a personal data basis. The data can be accessed by employees of Leonardo-Sachsen and employees of the Saxon Liaison Office Taiwan. Relevant data is also shared with NTUST, the relevant departments of TU Dresden, and prioritized companies and institutions in Saxony.

Outside of the SOP working environment, data storage by Leonardo-Sachsen takes place in the TUD data center (standard security level via two-factor authorization and VPN access). Data is exchanged via signed and encrypted email communication between Leonardo-Sachsen and the aforementioned parties.

Should your application be rejected by Leonardo-Sachsen during the initial registration review or before you have completely submitted your application documents to us, or if you withdraw from the application, your data will be immediately deleted from our systems. In the case of your withdrawal declaration (revocation) after a complete application has already been submitted, your data will also be deleted from the system; however, correspondence with you will be retained for 5 years as proof of your withdrawal.

If your stay abroad is supported by funding, your submitted documents will also be retained for a period of five years after completion of the respective project. Information concerning the financial processing of your scholarship will be stored by the finance department for a duration of ten years in accordance with § 147 AO and § 257 HGB.

Are data processors being used?

As a data processor, TU Dresden has engaged the following for this data processing:

SOP Mobility-Online GmbH

Schönbrunner Str. 297/1/4/2
1120 Vienna
Austria.

What rights do data subjects have in principle?

Voluntariness and Withdrawal (Art. 7(3) GDPR)

The provision of personal data is voluntary. Consent may be refused or withdrawn at any time without formality and without stating reasons by contacting the data controller. In the event of withdrawal, we will delete your personal data. Revoking your consent means the end of your participation in the application process, or its termination, as well as the reclaiming of the scholarship.

Right of Access (Art. 15 GDPR)

You have the right to request information at any time about the data processed concerning your person, as well as the possible recipients of this data. You are entitled to a response within one month after your request for information has been received.

Right to Rectification, Erasure, and Restriction (Art. 16-18 GDPR)

You may at any time request the rectification or deletion of your personal data, or the restriction of its processing, from TU Dresden.

Right to Data Portability (Art. 20 GDPR)

You may request that the controller provides your personal data to you in a machine-readable format. Alternatively, you may request the direct transfer of the personal data you have provided to another controller, where technically feasible.

Right to Lodge a Complaint (Art. 77 GDPR)

You may contact the Data Protection Officer of TU Dresden (see above) at any time, and, in the event of a complaint under Art. 77 GDPR, you may contact a supervisory data protection authority.

Supervisory authority responsible for TU Dresden:

Saxon Commissioner for Data Protection and Transparency (Sächsische Datenschutz- und Transparenzbeauftragte)
Frau Dr. Juliane Hundert
Maternistraße 17
01067 Dresden
Tel.: +49 (0) 351 85471 101
Email: post@sdtb.sachsen.de
www.datenschutz.sachsen.de

Note: To exercise your rights, it is sufficient to send a notification in text form (letter or email) to leosachsen@tu-dresden.de. However, exercising your rights will only have an effect if it is possible to identify you through the processed data.