

**Privacy policy for the STIPT scholarship**

This data protection declaration applies to the collection, storage and processing of data collected in the frame of an application for a STIPT scholarship. The data is collected by the LEONARDO-BÜRO SACHSEN (program management, located at the Technische Universität Dresden).

1. **General information**

Your personal data will be handled confidentially and in accordance with the statutory data protection regulations. All personal data collected and processed by LEOSACHSEN as part of an application for STIPT is protected against unauthorized access and manipulation by technical and organizational measures.

1. **Areas of responsibility**

The responsible representative according to the General Data Protection Regulation and other national data protection laws of the member states as well as other data protection regulations is the Technische Universität Dresden, represented by their Rector:

Technische Universität Dresden
Rektorin
01062 Dresden

Phone.: +49 (0)351 463 34312

Email: rektorin@tu-dresden.de

1. **Contact Information of the data protection officer**

If you have any questions regarding the collection, processing or use of your personal data, or if you require information regarding details, correction or deletion of data as well as if you want to revoke your consent to the privacy policy of this program, please contact the responsible data protection officer:

Technische Universität Dresden
SG 3.5 Informationssicherheit
01062 Dresden

Phone. +49 (0)351 463 32839

Email: informationssicherheit@​tu-dresden.de

1. **Processing the application, the STIPT internship and financial support**

LEOSACHSEN uses the provided data to administer the program (application, financial management, internship) i.e. in communication processes with applicants, to support the work of project partners such as the Taiwan Universities and host company (TSMC) and to report to the Saxon home university of the participant and the SMWKT to prove the proper use of provided public funds. Personal data such as email-addresses could also be used to inform about applications calls, competitions and relevant requests.

1. **Data collection**

As part of your application for a STIPT scholarship, the personal application data listed below will be collected, stored and processed. . This serves the purpose of selecting the recipients according to the eligibility criteria and if applicable the processing the scholarship. The legal basis is Art. 6 (1) section a) (consent) and e) (processing to fulfill the university's tasks) of the GDPR.

**Personal data of applicants**(the following data must obligatorily be provided in the frame of the application to the program)

* + Last name
	+ First name
	+ Gender
	+ Home address
	+ If applicable Address in the host country
	+ Email-address
	+ Date of birth
	+ Passport number
	+ Telephone number
	+ Citizenship
	+ Working language
	+ IBAN, BIC
	+ Name, address, telephone number and email address of the emergency contact person
	+ Information regarding possible additional support with regards to disability, chronical illness or children)
	+ Contact information of your home university or faculty
	+ Field of study, course of study
	+ Study cycle
	+ Matriculation number
	+ Contact information of the host institution
	+ Information on type and content of the internship
	+ Period of stay
	+ Number of ECTS points (reached so far and intended to be acquired during the internship)
	+ Amount of stipend
	+ Internship remuneration
	+ Information on the applicants’ liability, international health and accident insurance

Forwarding to third parties:

* + Your personal data will be processed in accordance with Regulation (EC) No 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data. These data are processed exclusively in connection with the implementation and control of the agreement by LEOSACHSEN and SMWKT, without prejudice to the possibility of passing the data on to the bodies responsible for inspection and auditing under EU law (European Court of Auditors and European Anti-Fraud Office, OLAF)
	+ The participants’ consent provided in accordance with Art. 6 (1)a GDPR, LEOSACHSEN reserves the right to pass on or request personal data to/ from the respective home university (International Office).
1. **External hosting and security**

Project application and data collection are conducted via the mobility management system Mobility Online. All data is being hosted externally by SOP Hilmbauer & Mauberger GmbH & Co KG, Siemensstraße 5, 3300 Amstetten, Austria (www.sop.co.at). SOP is a service provider on behalf of the Technische Universität Dresden. The necessary contractual agreement has been concluded with SOP in compliance with the State Data Protection Act. Your data is transmitted via an encrypted connection (SSL). Thus, your data is protected during the entire program management process.

1. **Duration of data storage**

If you withdraw from the application before the complete submission of application material, your data and correspondence will be deleted from the systems immediately.

If you withdraw from the application following the submission of all application material in full, your data will be deleted from our systems immediately, however, the correspondence with you will be kept for 5 years as proof of your withdrawal.

If you join the program and your stay abroad is financially supported, your complete data will be stored for a period of 5 years following the end of the respective project. Information relating to the financial processing of your scholarship will be stored by the finance department for a period of 10 years in accordance with §147 AO and §257 HGB.

1. **Right of access to and correction or erasure of your data and data portability**

The applicant or participant is entitled to gain free access to his/ her personal data as stored in the frame of the application and in the context of the internship.

The applicant has the right to correct, delete and block his/her personal data stored as part of the application. In the event of deletion or blocking, further processing of his/ her application and the awarding of the scholarship is no longer possible.

Information is available via email international.leosachsen@tu-dresden.de.

1. **Right to lodge a complaint with the data protection supervisory authority of the Free State of Saxony**

You also have the right to lodge a complaint with the supervisory authority if you consider that the processing of your personal data infringes the law.. The competent supervisory authority for data protection is:

Sächsische Datenschutz- und Transparenzbeauftragte
Frau Dr. Juliane Hundert
Devrientstraße 5
01067 Dresden

E-Mail: post@sdtb.sachsen.de
Telefon: + 49 (0) 35185471 101
www.datenschutz.sachsen.de

1. **Declaration of consent**

By entering and submitting your data into the Mobility Online from LEONARDO-BÜRO SACHSEN and confirming the data protection field contained therein, you consent to the use of your data in the context of processing the internship program and agree to the processing of your personal data for one or more specific purposes in accordance with Art. 6 (1)a GDPR and the collection and processing of participant data in the EU tools.